

2020 Spring Continuing Education Conference for Social Workers

Wednesday–Friday, April 29, 30 and May 1, 2020, Charleston (WV) Civic Center

A. Title Page *Provide the following information in detail. Attach extra sheets as needed.*

1. **Title of Proposed Presentation** (10 words or less) _____

2. **Type of Presentation** (Check One - Use a Separate Form for Each Proposal)
 1.5hr Skill-building Workshop 2hr Skill-building Workshop 3hr Skill-building Workshop 1hr Plenary Presentation

3. **Lead Presenter Information** (The Lead Presenter is our primary contact & is responsible to inform co-presenters.)

Full Name _____ Job Title _____

Earned Degrees/Year Earned/School _____

Employer _____ Professional License _____ (indicate state if not WV)

4. **Address** (Please indicate whether the address listed is your work or home address.) Work Home

Street/Number _____ City _____ State _____ Zip _____

5. **Phone / Email** Work Phone _____ Cell _____ Fax _____

Email _____ Alternate Email _____

6. **Are there Co-Presenters?** Yes No Attach contact info and CV/resume for each co-presenter. There is a limit of two co-presenters for workshops & four for panel presentations. Presenters & co-presenters receive a generous registration fee discount.

7. **Audience Size Limit** No Limit; Or enter limit number here: _____ (Suggested minimum: 50)

8. **Audio Visual Equipment** None I will bring the following equipment _____
 AV equipment needed: _____

Note: Each piece of equipment must be rented at significant expense. Request only the equipment you anticipate using. If you can bring your equipment, particularly an LCD projector and/or laptop, please do and list it above. Thanks! Technical assistance available,

9. **Level of Practice** Session is geared to: (check one) Advanced Intermediate Entry All practice levels

10. **Previous Presentations** Have you presented this workshop/material elsewhere within the past 2-4 years? If so, where?

11. **Signature of Lead Presenter** Signature _____ Date _____

Note: The Spring Conference Planning Committee reviews & juries each proposal. Proposal submission implies agreement with all committee policies, review guidelines & decisions. Information provided after receipt of initial proposal may affect committee decisions.

B. Attach Proposal Abstract

IMPORTANT: Attach a separate sheet with the following information and complete the items below:

- 100-word abstract describing the session’s intent and focus
- Session learning objectives
- Statement of relevance to social work skills, values, knowledge and/or ethical considerations

Instructional Methods: Lecture Group participation Panel presentation Q&A session Other: _____

Other: Please specify if there are other considerations which may affect your desire and/or ability to make this presentation, if accepted: _____

C. Attach Resume or Curriculum Vitae for each presenter

Deadline for Submission of Proposals: *On or before October 15, 2019*

Mail/email/fax cover letter/message, abstract, and resume/CV to: 2020 Spring CE Conference Proposal
1608 Virginia Street East
Charleston, West Virginia 25311

Note: Please contact our office if you do not receive a message confirming receipt of your proposal within 14 days.

For additional info: Phone: (304) 345-6279 Fax: 720-3766 Email: Mail@NASWWV.org Web: www.NASWWV.org